

# AGENDA

## Regular Meeting

December 8, 3:00 p.m.  
Saugus Housing Authority  
19 Talbot Street  
Heritage Heights Community Room  
Saugus, MA 01906

1. Pledge of Allegiance.
2. Roll Call.
3. Reading of the Minutes of the Regular Meeting November 10, 2021.
4. Report of Financial Activity for the Period ending 11/30/21
5. Communications.
  - a) Approval of November 2021 Invoices and Check Registers.
  - b) Work Order Report for the period ending 11/30/21.
  - c) Vacancy Report for the period ending 11/30/21.
  - d) Budget Comparatives for the month ending 10/30/21.
  - e) Laundry Receipts as of November 30, 2021.
  - f) Public Housing Notice 2021-23 Massachusetts State Aided Housing Programs Property, Boiler and Machinery and Crime Insurance Policy Period 11/17/21 to 11/17/22, dated November 22, 2021.
6. Executive Directors Report
7. Old Business.
  - a) Consideration to Pay Periodic Payment Number 4 in the Amount of \$108,611.13 to CM Conway Construction for Heritage Heights Driveway Project.
8. New Business.
  - a) Consideration to accept Dorothy A. Bockus as Resident Commissioner for a term of a year from January 1, 2022, to December 31, 2022.
  - b) Consideration to approve the Certificate of Final Completion for FIISH Number 262080 Window Replacement at Laurel Gardens Community Room and Payment Number 2 in the amount of \$2,044.15 to JJS Universal Construction Company.
  - c) Hays Insurance Invoice for \$38,055 for State Aided Insurance Policy.
  - d) Consideration to write off of \$97.00 and \$260.28
  - e) Discussion of SHA owed land.
9. Commissioner's Concerns/ Comments from the Floor.
10. Adjournment.

